



"Making a difference by upholding human dignity and promoting harmony among all people"

LITE Program

An Employment Readiness Program for Newcomer and Indigenous Youth

APPLICANT NAME: _____

APPLICATION DATE: _____

Program Eligibility Checklist:

Please check the boxes that apply to you:

- Between the ages of 18 and 30 years' old
- Currently not registered in school
- Legally entitled to work in Saskatchewan, Canada
- Not currently receiving Employment Insurance (EI) benefits
- Self-identify as an Indigenous Person: First Nations, Metis, or Inuit
- Newcomer to Canada: Citizen, Permanent Resident or Protected Person as defined by the Immigration and Refugee Protection Act

Documentation Checklist:

Please provide a copy of the required documents and check the boxes below:

ALL APPLICANTS:

- Verification of Social Insurance Number (Copy of SIN Card)

NEWCOMER APPLICANTS ONLY:

- Verification of Permanent Residence/Status (Copy of PR Card)
- Verification of Language Assessment (Copy of CLB Assessment)

PLEASE NOTE: APPLICATIONS CANNOT BE PROCESSED WITHOUT ALL DOCUMENTATION PROVIDED

CLIENT INFORMATION

Legal Name _____ Date of Birth _____
Current Address _____ Current City _____
Postal Code _____ Province _____
Country of Birth _____ Gender Male Female
Social Insurance Number _____ Phone Number _____
Email Address _____

YOU MAY BE CONTACTED BY EMAIL FOR INFORMATION SESSIONS – PLEASE PRINT CLEARLY AND CHECK YOUR EMAIL REGULARLY

First Nations Status:

Registered On-Reserve Registered Off-Reserve
 Non-Status First Nations Métis Inuit

Immigration Status:

Permanent Resident – Family Class Temporary Resident (Permit)
 Permanent Resident – Economic Class Student VISA
 Permanent Resident – SINP Refugee Claimant
 Permanent Resident – Refugee Citizen
 Permanent Resident – Express Entry Other _____

Date arrived in Canada: _____ Date arrived in Saskatoon: _____

Alternate Contact Person:

* Please list another person you do not live with that we can contact in case we cannot get ahold of you *

Name _____ Phone Number _____

Relationship to You: Friend Relative Other _____

Do you have children living at home with you? Yes No

If yes, will you be requesting financial support for childcare while attending this Program?

Number of children requiring financial support: _____

Are you currently working? Yes No / Full-Time Part-Time Casual-Time
Business Name/Job Title: _____

Is there anything that may interfere with your ability to participate in this Program?

Yes No - If Yes, is there anything we can do to help you participate in this Program?

FIRST NATIONS APPLICANTS ONLY

Educational Background:

Level Completed (Diploma, Degree, Master, PhD)	Institution (High School, College, University)

Work Experience Inside Canada:

Occupation Title/Company	City/Province	Number of Years

Have you ever participated in an Employment Program before? Yes No

Name of Agency/Location	Name of Program	Dates Attended

Did you complete the Employment Program? Yes No Why not? _____

Were you paid to participate in the Program? Yes No

If Yes, what type of payment did you receive? Provincial Training Allowance (PTA)
 Federal Funding (e.g. Service Canada)
 Unsure
 Other: _____

Do you have a Resume? Yes No

If Yes, did you write it yourself? Yes No Who helped you? _____

What type of work are you looking for? (Choose one)

- Professional (requires University Education)
- Trades/Skilled Labour (requires College Education or Apprenticeship Training)
- Entry Level/Unskilled Labour (High School Education or On-Job Training)

What type of work would you like to be doing one year from now?

Please be specific, for example, "I would like to in retail, construction, etc."

Why are you interested in participating in this Program? What do you hope to gain from it?

NEWCOMER APPLICANTS ONLY

Educational Background:

Level Completed (Diploma, Degree, Master, PhD)	Institution (High School, College, University)

Work Experience Inside and/or Outside Canada:

Occupation Title/Company	Country	Number of Years

Have you ever participated in an Employment Program before? Yes No

Name of Agency/Location	Name of Program	Dates Attended

Did you complete the Employment Program? Yes No Why not? _____

Were you paid to participate in the Program? Yes No

If Yes, what type of payment did you receive? Provincial Training Allowance (PTA)
 Federal Funding (e.g. Service Canada)
 Other: _____
 Unsure

Do you have a Resume? Yes No

If Yes, did you write it yourself? Yes No Who helped you? _____

What type of work are you looking for? (Choose one)

- Professional (requires University Education)
- Trades/Skilled Labour (requires College Education or Apprenticeship Training)
- Entry Level/Unskilled Labour (High School Education or On-Job Training)

Do you intend to obtain a credential recognition or obtain a license to work in Canada?

Yes No Unsure

What type of work would you like to be doing one year from now?

Please be specific, for example, "I would like to in retail, construction, etc."

Why are you interested in participating in this Program? What do you hope to gain from it?

Have you completed a Canadian Language Benchmark Assessment? Yes No
CLB Scores: Reading ____ Writing ____ Speaking ____ Listening ____
CLB Recommended Placement (Level): ____ CLB Assessment Date: _____
Languages Spoken: _____

ALL APPLICANTS (FIRST NATIONS AND NEWCOMERS)

How did you learn about this Program?

- Friend
- Family Member
- Poster/Brochure
- Saskatchewan Polytechnic

- Newcomer Information Centre
- Settlement Advisor/Counselor
- Community Organization
- Other: _____

If you were offered a full-time job tomorrow, would you take it?

- Yes
- No
- Depends on the Job

What do you feel is interfering with your ability to find meaningful employment?

(Check all that apply)

- Uncompleted High School Education
- Lack of Social Support (Family, Friends, Community Support, etc.)
- Prior contact with justice, child welfare or social assistance programs
- Difficulty finding appropriate/affordable housing
- Single Parent
- Visible/Ethnic Minority
- Racism/Discrimination
- Health, Alcohol, and/or Drug-related (substance abuse) problems
- Language Barriers
- Difficulty finding/affording Childcare options
- Other: _____

Is there anything else that you would like to tell us to help us understand why you want to be in the LITE Program and how it will help you reach your employment goals?

A complete **LITE Program** application will contain the additional items:

(1) A current Resume containing the following information:

- Education and Training (inside and outside Canada)
- Professional Work History (inside and outside Canada)

(2) A current English Language Assessment:

- Canadian Language Benchmark (CLB) Assessment or;
- Proof of another completed language assessment (IELTS, TOEFL, etc.)

Please email, mail or drop off your completed application form to the
Saskatchewan Intercultural Association Front Desk:

601B 1st Avenue North, Saskatoon, SK S7K 1X7

The information you are voluntarily providing is used to help assist you in achieving your employment goals as well as dictate future programming and services for our organization. The information collected will be used in accordance with the *Immigration and Refugee Protection Act* and will only be shared with the **Ministry of the Economy and Immigration, Refugee's and Citizenship Canada.**

Informed Consent:

I give permission to the Saskatchewan Intercultural Association Inc. to:

- (i) Share my immigration/citizenship/personal information with the Saskatchewan Ministry of Economy to determine eligibility for program participation
- (ii) Verify my residency and eligibility for work in Saskatchewan with the appropriate provincial and federal departments and agencies
- (iii) Share the information in this form with the Saskatchewan Ministry of Economy and the Saskatchewan Association of Immigrant Settlement and Integration Services for statistical reporting, program monitoring and evaluation, and development of other initiatives and programs for Newcomers to Canada
- (iv) Share the information in this form with potential Employers, Service Providers, or Agencies related to potential work placements and/or employment opportunities

Applicant Signature: _____ **Date of Application:** _____

If you have any questions or additional inquiries, please contact:

Rhonda Miller
LITE Employment Coordinator
Saskatchewan Intercultural Association
306-986-0068
rmiller@saskintercultural.org